



**Heritage Kenora
~ Meeting Notes ~
February 21, 2008
Museum Boardroom**

Present:

Kristen Bailey
Jeff Port
Lisa Moncrief
Murray McDonald
Tim Davidson

Riley Sleeman
Lori Nelson
Barb Manson
David Nelson
Keric Funk

Regrets: Pam Bryson, Rory McMillan

1. **Call to Order-** Lori Nelson called the meeting to order at 3:03 pm.
2. **Declaration of Pecuniary Interest** – Murray MacDonald declared pecuniary interest in item #6 (of the agenda) - CIP application.
3. **Adoption of minutes** –
Moved by: Keric Funk **Seconded by:** Murray MacDonald
THAT the minutes of the January 8, 2008 meeting be adopted as presented.

CARRIED

4. Statement of Cultural Value for Cameron House and 210 Second St. South

Nothing to report

5. Design Guidelines for Community Improvement Plan

David Nelson has prepared a draft set of guidelines for evaluation of applications for the Façade Improvement Program.

General discussion ensued with respect to Dino's Restaurant as an example of how to apply the design guidelines.

David presented the draft guidelines, and the rationale as set out in the Downtown Revitalization Plan – 2004.

The Committee discussed how the guidelines would be applied to newer buildings which lack heritage attributes.

David provided several sketches of buildings in the downtown that reflect the application of the guidelines ie. The Hardware Co., Penners Jewellers and the Knights of Columbus building.

Lori suggested that the Committee should review the design guidelines and provide comments at the next meeting.

6. **Ontario Heritage Tool Kit** – Lori reported that the Ministry has issued a revised and updated heritage tool kit.

7. Jeff discussed the application for sign replacement program and suggested that two quotes not be required for the sign replacement program and suggested that one quote be required for the sign grant. The reasons are as follows: i) there is general knowledge that the signs should cost between \$3 and \$5 thousand; and ii) the Committee would be within City policy for spending limits ie. \$2000.
General discussion ensued respecting the merits of two quotes. Riley suggested that the application form may be modified in the future to change this requirement. In the meantime, the application is subject to the current requirements and the Southview on Second will be required to provide another quote.
8. Lori circulated the information for the “Heritage Planning Workshop” , to be held in Waterloo March 29th-30th and April 12th-13th.
9. Lori gave an overview and status report on the “Doors Open 2008”. Trails Open will also occur on the same weekend.
10. Kristen reported that, due to the fact that Doors Open has previously received funding, the local initiatives project cannot be funded. However, a new, separate, program component could be funded. Lori will follow up.
9. **Next Meeting**
Thursday, February 28th , 2008 at 3:00 pm at the Lake of the Woods Museum.
10. **Adjournment**
Meeting adjourned at 4:40 pm.